



# Public Consultation Plan.

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## Vopak Pacific Canada

November 2018



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# 1 Introduction

## 1.1 Project Overview

Vopak Development Canada Inc. (Vopak), a wholly-owned subsidiary of Royal Vopak, is investigating the opportunity to construct, own and operate a new bulk liquids tank storage facility in Prince Rupert, British Columbia (BC). The proposed project is called Vopak Pacific Canada (the Project).

The Project is proposed to be located on Ridley Island within the lands and waters under the jurisdiction of the Prince Rupert Port Authority (PRPA). At full build-out the facility will have a capacity of 90,000 cubic metres (m<sup>3</sup>) of liquefied petroleum gas (LPG), 260,000 m<sup>3</sup> of diesel and/or gasoline and 220,000 m<sup>3</sup> of methanol. It will consist of the following major components:

- a bulk liquids tank storage facility;
- a jetty; and
- supporting infrastructure and facilities, including power supply and a wastewater treatment system.

The Project will store LPG, diesel and/or gasoline, and methanol on behalf of Vopak's customers. Products will be transported to the Project via the existing Canadian National Railway line. Products will be received and unloaded into the Project storage facilities. From the storage facilities the products will be loaded via pipeline along the Project's jetty to a berthed ship. The Project is expected to be constructed by 2022.

The bulk liquids tanks storage facility will be located on approximately 30 hectares of land leased from PRPA. Appendix 1 shows a project site map. The marine terminal will be located within a water lot allocated by PRPA for the Project. It is anticipated that vessel loading operations will occur approximately once every three days, which at full capacity results in approximately 150 vessels per year depending on customer demand. The operational lifespan of the Project is anticipated to be a minimum duration of 50 years. At the end of the Project's operational life, the Project will be decommissioned according to an approved decommissioning plan as per applicable regulations at the time.

## 1.2 About Vopak

Vopak is the world's leading independent tank storage provider. We operate a global network of terminals located at strategic locations along major trade routes. With a 400-year history and a strong focus on safety and sustainability, we ensure efficient, safe and clean storage and handling of bulk liquid products and gases for our customers. By doing so, we enable the delivery of products that are vital to our economy and daily lives.

Vopak is listed on the Euronext Amsterdam stock exchange and is headquartered in Rotterdam, the Netherlands. Including our joint ventures and associates, we employ an international workforce of over 5,500 people. Vopak operates 66 terminals in 25 countries with a combined storage capacity of 35.9 million m<sup>3</sup>. Vopak has a 30 percent interest in the Ridley Island Propane Export Terminal (RIPET), which is currently being constructed in Prince Rupert, BC. RIPET is the first propane export facility off the coast of Canada.

### 1.3 Purpose of this Document

The purpose of this Public Consultation Plan (the Consultation Plan) is to describe the approach, methods and activities Vopak is proposing to implement to share Project-related information and seek input from the public, including potentially impacted communities and stakeholders in the vicinity of the Project. A separate Indigenous Consultation Plan is being developed with input from potentially affected Indigenous Groups and regulatory authorities.

The Consultation Plan has been developed as part of Vopak's commitment to be a good neighbour to the communities within which we propose to develop projects and also to meet the requirements for consultation set out in the Section 11 Order, a procedural order issued by the BC Environmental Assessment Office (BC EAO) as per the *Public Consultation Policy Regulation*. The objective of the Consultation Plan is to provide local communities and stakeholders with meaningful opportunities to provide input on the Project. Vopak expects that consultation and engagement with the public and stakeholders will continue to evolve based on the input we receive as the Project proceeds through the regulatory process.

## 2 Framework for Public and Stakeholder Consultation

### 2.1 Vopak's Principles for Public and Stakeholder Consultation

Vopak believes that open, transparent and respectful dialogue with local communities and stakeholders is key. The public and stakeholder engagement activities for the Project are guided by the following Vopak values:

- **Care for safety, health & environment:** Care for safety, health and environment is the guiding principle in all decisions we make and all activities we carry out. Vopak will aim to understand local community values, including those that pertain to safety, health and the environment.
- **Integrity:** As a company we strive to develop and maintain long-lasting relationships with local communities and stakeholders that are based on mutual respect and understanding. We act with honesty and reliability to build the foundation for these relationships.
- **Team spirit:** Vopak will seek and consider input from local communities and stakeholders with respect to the Project, understanding that feedback we receive will improve the sustainability of our Project.
- **Commitment:** Vopak is committed to undertaking ongoing engagement with local communities and stakeholders and to provide timely and accurate information about the Project. We seek to deliver what we promise and stick to the decisions made.
- **Agility:** Vopak will work to understand and respond to input from local communities and stakeholders, including feedback on how input has been considered in the Project planning, including mitigation plans. We continuously strive to improve the quality of our work and are open to feedback and alternative ideas.

### 2.2 Regulatory Framework

The Project requires environmental effects determinations by federal authorities under Section 67 of the *Canadian Environmental Assessment Act, 2012* (CEAA 2012), as well as an Environmental Assessment (EA) under the BC *Environmental Assessment Act* (BCEAA). The Project will undergo a coordinated environmental review process between the BC EAO and federal authorities. Vopak filed a Project Description with the provincial and federal government agencies on June 27, 2018.

The Project is expected to also require a *Navigation Protection Act* Approval from Transport Canada, a *Fisheries Act Authorization* from the Department of Fisheries and Oceans and a Disposal at Sea permit from Environment and Climate Change Canada.

The Consultation Plan has been developed to meet Vopak's current understanding of public consultation requirements of the EAO and federal agencies as part of the environmental review of the Project, as outlined in the *Draft PRPA and EAO Coordinated Vopak Project Review Process* (Appendix 2) and the BC EAO Section 11 Order. The Consultation Plan outlines Vopak's proposed consultation program to share information and consult the public on the environmental review of the Project.

### 2.3 Scope of Consultation

Vopak will consult with the public in accordance with the Section 11 Order and as required by federal authorities throughout the course of the environmental review process. The Section 11 Order includes the following requirements for Vopak:

- Provide a Public Consultation Plan to the BC EAO, which outlines how Vopak will undertake consultation with the public during the environmental assessment (EA);
- Provide public notice prior to the start of any formal public comment period or open house;
- Organize and attend open houses as required by the BC EAO;
- Respond to public comments received during a public comment period;
- Provide Public Consultation Reports; and
- Participate in additional public consultation activities as required by the BC EAO.

Vopak will aim to coordinate provincial and federal public consultation requirements throughout the environmental review process, as outlined in the *Draft PRPA and EAO Coordinated Vopak Project Review Process* (Appendix 2) or in updated workplans developed for the EA.

### 3 Public and Stakeholder Identification

Different groups may be impacted or may have an influence on the Project, including the general public, local governments, community organizations, environmental groups, first responders and others. The following sections identify potential stakeholders, including local governments and elected officials. Vopak expects that further stakeholders with an interest in the Project will be identified as part of consultation activities with stakeholders, the public and regulatory authorities.

#### 3.1 Local Governments/Elected Officials

The Project is proposed to be located on Ridley Island in Prince Rupert, British Columbia. Based on the location of the Project, the following local governments and elected officials have been identified for consultation and engagement activities:

- The City of Prince Rupert
- The District of Port Edward
- The North Coast Regional District
- Member of the Legislative Assembly for the North Coast
- Member of the Legislative Assembly for Skeena
- Member of Parliament for the Skeena-Bulkley Valley

#### 3.2 Other Stakeholder Groups

In addition to the above-mentioned local governments and elected officials, Vopak has identified the following stakeholder groups as having an interest in or being potentially affected by the Project:

- The general public
- Community organizations, including community service providers
- Economic development organizations, i.e. Chambers of Commerce
- Educational stakeholders, including colleges, skills training organizations and secondary schools
- Environmental stakeholders, including non-governmental organizations
- First responders, including fire, ambulance and police
- Local businesses
- Marine users and associated stakeholder groups

## 4 Proposed Public Consultation Plan

The following section outlines Vopak's proposed consultation approach and methodology. This proposed approach has been developed based on Vopak's guiding principles for consultation, as well as provincial and federal consultation requirements.

### 4.1 Staged Approach to Consultation

Vopak proposes a staged approach to consultation and engagement to share Project information and seek input on an ongoing basis as more information becomes available about the Project. The following stages are proposed based on Project development stages and the regulatory process:

- **Initial Engagement:** this stage covers the time period from the Project inception to the filing of the Project Description;
- **Project Description and Terms of Reference/Pre-Application Phase Consultation:** this stage covers the time period from the filing of the Project Description, the issuance of the Section 11 Order, the development of the Terms of Reference/Application Information Requirements (TOR/AIR), the collection of baseline information and the filing of a draft Environmental Effects Evaluation (EEE)/Application for an Environmental Assessment Certificate (EAC) and any supporting permitting applications that may be submitted synchronously;
- **Draft EEE/Application Review Phase Consultation:** this stage covers the time period from the acceptance of the draft EEE by Federal Authorities/Application for an EAC by the EAO and any supporting permitting applications that may be submitted synchronously, to the receipt of the provincial Ministers' decision on the Application for the EAC and federal determination on the EEE; and
- **Ongoing Engagement:** this stage covers the time period from the receipt of the provincial Ministers' decision on the Application for the EAC and federal determination on the EEE, as well as any continuing synchronous permitting applications or any subsequent permitting applications, through construction, operations and decommissioning of the Project.

The following table provides an overview of the proposed consultation and engagement for each stage.



**Table 1: Overview of Staged Approach to Consultation and Engagement**

Stage	Overview	Timing/Status
Initial Engagement	<ul style="list-style-type: none"> <li>• Introductory informal meetings with local governments and community stakeholders in Prince Rupert and Port Edward</li> </ul>	<p>Spring 2018</p> <p><i>Complete</i></p>
Project Description and Terms of Reference/Pre-Application Phase Consultation	<ul style="list-style-type: none"> <li>• Establishment of communications tools: project website, project email address and project fact sheets</li> <li>• Broader engagement with local communities and stakeholders through meetings, open houses in Prince Rupert/Port Edward and presentations</li> <li>• Attendance and participation in regulatory Open Houses on the Project Description and draft TOR/AIR</li> <li>• Tracking and responding to public comments on the Project Description and draft TOR/AIR</li> <li>• Development of the Public Consultation Plan and Public Consultation Reports</li> <li>• Ongoing information sharing</li> </ul>	<p>Summer 2018 – Summer 2019</p> <p><i>Ongoing</i></p>
Draft EEE/Application Review Phase Consultation	<ul style="list-style-type: none"> <li>• Ongoing information sharing through meetings, open houses in Prince Rupert/Port Edward and presentations</li> <li>• Attendance and participation in regulatory Open Houses on the draft EEE/Application</li> <li>• Tracking and responding to public comments on the draft EEE/Application</li> <li>• Development of Public Consultation Reports</li> </ul>	<p>Fall 2019 – Summer 2020</p> <p><i>Future Stage</i></p>
Ongoing Engagement	<ul style="list-style-type: none"> <li>• Post-environmental review: continued community engagement on the different stages of the Project (construction, operations, decommissioning), including compliance and enforcement activities as needed.</li> </ul>	<p>Ongoing/Post-decision</p> <p><i>Future Stage</i></p>

#### 4.1.1 Initial Engagement

Vopak initiated early discussions with local governments and community stakeholders to introduce Vopak and the proposed Project and to learn about the local communities. The following table provides an overview of Vopak's initial engagement activities.

**Table 2: Initial Engagement Consultation Activities**

Proposed Activity	Description	Anticipated Timing
Introductory Meetings	<ul style="list-style-type: none"> <li>Initial informal introductory meetings with local governments and community stakeholders in Prince Rupert and Port Edward. Vopak initiated early discussions with the following stakeholders: <ul style="list-style-type: none"> <li>City of Prince Rupert</li> <li>District of Port Edward</li> <li>North Coast Regional District</li> <li>Prince Rupert Chamber of Commerce</li> <li>Community Futures Pacific Northwest</li> </ul> </li> </ul>	<p>Spring 2018</p> <p><i>Complete</i></p>

Initial issues raised included impacts of the Project on the quality of life in Port Edward due to noise, lighting, pollution, increased railway and marine traffic, as well as impacts on the marine environment. Other considerations included economic opportunities for the local communities.

#### 4.1.2 Project Description and Terms of Reference/Pre-Application Phase Consultation

During this stage of consultation, Vopak proposes to engage with and seek input from the public, local community members and other stakeholders on the development of the draft TOR/AIR as set out in the Section 11 Order.

The specific objectives for this stage of consultation are to:

- Enable ongoing two-way communication and information sharing about the proposed Project and environmental assessment review to seek input on the development of the draft TOR/AIR;
- Support the EAO's Public Comment Period of at least 30 days to seek comments from the public on the draft TOR/AIR;
- Host open houses to provide the public with opportunities to review the Project Description and the draft TOR/AIR and to allow members of the public to ask questions and make comments;
- Incorporate relevant feedback into the draft TOR/AIR and provide details on how the feedback was considered in finalizing the TOR/AIR; and
- Document and report on additional concerns and comments regarding the Project and where, if applicable, these have been incorporated into the Project's design.

An overview of the proposed consultation activities to be undertaken in advance of filing the draft EEE/Application for an EAC is provided in Table 3 below.

**Table 3: Initial Engagement and Proposed Pre-Application Consultation Activities**

Proposed Activity	Description	Anticipated Timing
Establishment of Communications Tools and Materials	<p>Vopak will develop and maintain communications tools and materials to share project-related information. The tools will be publically accessible and include the following:</p> <ul style="list-style-type: none"> <li>• Project website and Project email address</li> <li>• Project fact sheets</li> </ul> <p>Communications materials such as open house notices and other project-related information will be made available at key public venues, such as the Prince Rupert and Port Edward City Halls, the Port Interpretive Center and/or the Prince Rupert Public Library.</p>	Summer 2018 - Ongoing
Review of draft TOR/AIR	<p>Vopak will participate and provide materials to the EAO/federal authorities led open houses as required for the review of the Project Description and draft TOR/AIR.</p> <p>Consistent with the requirements for notification outlined in the August 30, 2018 letter from the BC EAO to Vopak, Vopak will provide notice of the date, time and addresses of the open houses at least seven days prior to the open houses and public comment period.</p> <p>Vopak will submit to the EAO responses to comments received during the public comment period.</p> <p>Vopak will meet with interested local communities and stakeholders to engage with community members and stakeholders.</p>	Q3 2018 – Summer 2019
Development of Public Consultation Reports	<p>Vopak will prepare Public Consultation Reports as required by regulatory authorities and outlined in the Section 11 Order to:</p> <ul style="list-style-type: none"> <li>• describe the results of the activities outlined in the Public Consultation Plan;</li> <li>• summarize: consultations with the public that Vopak has already carried out in relation to the Project; information, comments, concerns and questions received from the public within the scope of the environmental assessment and</li> </ul>	Q4 2018

Proposed Activity	Description	Anticipated Timing
	<p>how these concerns were addressed; and</p> <ul style="list-style-type: none"> <li>describe proposed next steps for public consultation activities.</li> </ul> <p>As identified in the Section 11 Order, Public Consultation Reports summarizing this stage of consultation will be provided to the EAO at the following times:</p> <ul style="list-style-type: none"> <li>60 days after the close of the public comment period; and</li> <li>any other time specified by the EAO.</li> </ul>	

#### 4.1.3 Draft EEE/Application Review Phase Consultation

In this stage, the aim is to ensure the public and stakeholders have the opportunity to review and comment on the draft EEE/Application for an EAC. The specific objectives of this stage are to:

- Enable ongoing two-way communication and information sharing about the Project and environmental assessment review;
- Support the EAO's Public Comment Period of at least 30 days to seek comments from the public on the draft EEE/Application;
- Participate in open houses, as required by regulatory authorities, to provide the public with opportunities to review the draft EEE/Application and to allow members of the public to ask questions and make comments;
- Track and respond to comments, including how input has been considered in refining the Project design and developing avoidance and mitigation measures.

Vopak proposes the consultation activities as described in Table 4 to support the review of the draft EEE/Application for an EAC.

**Table 4: Proposed Draft EEE/Application Review Phase Consultation Activities**

Proposed Activity	Description	Anticipated Timing
Summary of Consultation	Vopak will include in its draft EEE/Application a summary of consultation undertaken up to the time of submitting its draft EEE/Application for an EAC.	Fall 2019

Review of draft EEE/Application	<p>Vopak will participate and provide materials to the EAO/federal authorities led open houses as required for the review of the draft EEE/Application.</p> <p>Consistent with the Section 11 Order, Vopak will provide notice of the date, time and addresses of the open houses at least seven days prior to the open houses.</p> <p>Vopak will submit to the EAO responses to comments received during the public comment period.</p> <p>Vopak will meet with interested local communities and stakeholders to continue to engage with community members and stakeholders.</p>	Winter 2019
Development of Public Consultation Reports	<p>Vopak will prepare Public Consultation Reports as required by regulatory authorities and outlined in the Section 11 Order to:</p> <ul style="list-style-type: none"> <li>• describe the results of the activities outlined in the Public Consultation Plan;</li> <li>• summarize: consultations with the public that Vopak has already carried out in relation to the Project; information, comments, concerns and questions received from the public within the scope of the environmental assessment and how these concerns were addressed; and</li> <li>• describe proposed next steps for public consultation activities.</li> </ul> <p>As identified in the Section 11 Order, Public Consultation Reports summarizing this stage of consultation will be provided to the EAO at the following times:</p> <ul style="list-style-type: none"> <li>• 60 days after the close of the public comment period;</li> <li>• at the time of submission of the draft EEE/Application; and</li> <li>• any other time specified by the EAO.</li> </ul>	2020

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#### **4.1.4 Ongoing Engagement**

In the case that the Project is approved through the regulatory process, Vopak will continue to engage with the public, including the local community and stakeholders, in order to maintain positive long-term relationships and encourage open dialogue about the Project during all Project phases, including construction, operations and decommissioning. Vopak proposes the following activities:

- Ongoing updates through the Project website;
- Continued use of the Project email address for ongoing two-way communications; and
- Meetings and presentations with interested parties, when applicable.

## 5 Documentation and Reporting

### 5.1 Consultation Documentation

Vopak will document Project-related consultation activities to ensure that the consultation process is accurately captured in documents that are submitted to regulators and as part of the EA process. Vopak will record relevant communications, for example, through the following mediums:

- Phone calls
- Emails
- Letters
- Meetings

The records will include details on who was present, the date and location of the consultation activity, as well as the purpose and outcomes of the discussions.

### 5.2 Reporting and Tracking Comments

Vopak proposes to keep track of comments, including issues and concerns raised through the following tracking table:

**Table 5: Proposed Comment Tracking Table**

Date	Organization	Contact	Method	Topic	Comment, Interest or Concern Raised	Vopak Response

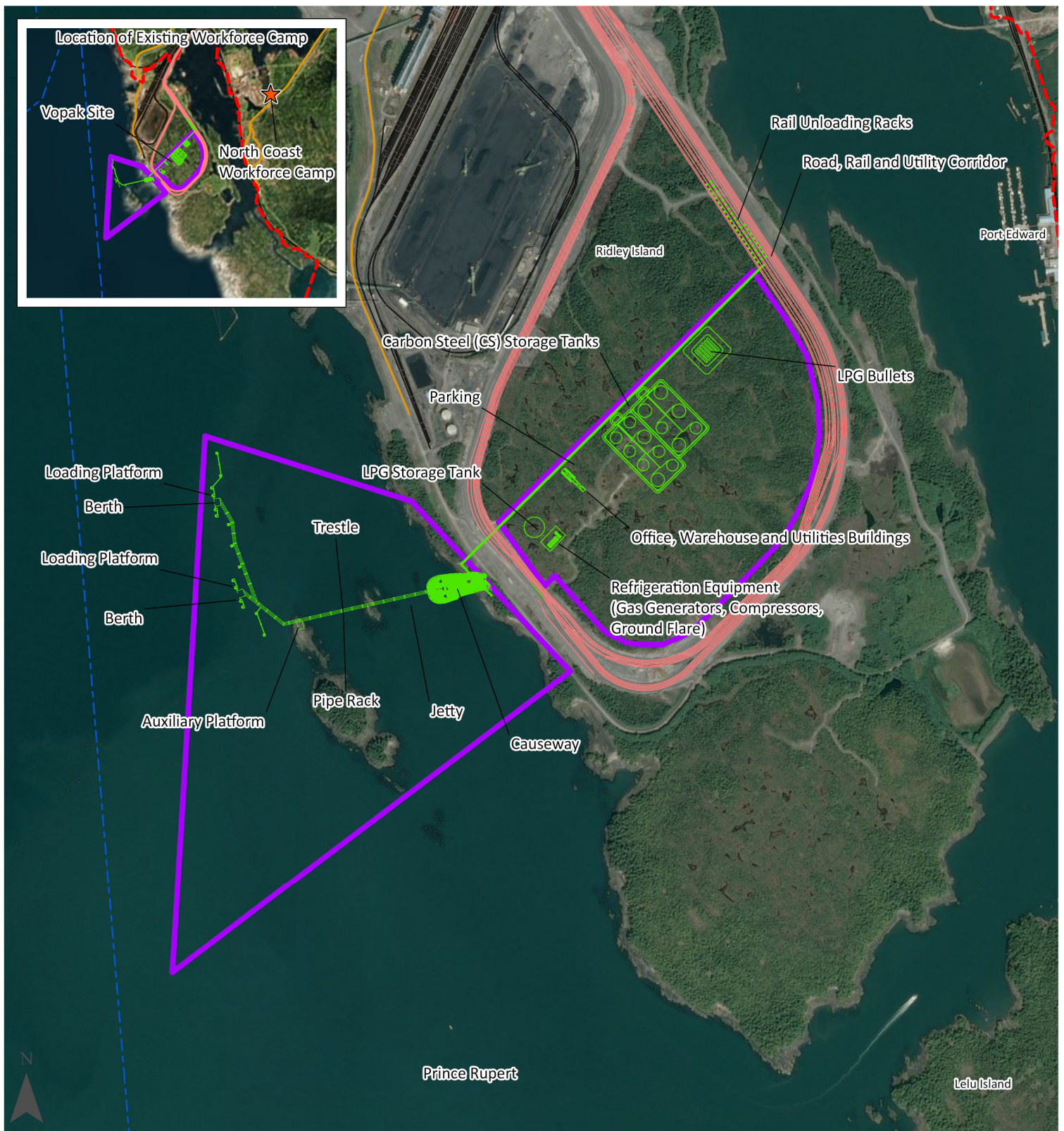
## **6 Summary**

Vopak proposes this Consultation Plan as the framework for consulting with the public and stakeholders with respect to the Project. The Consultation Plan is based on a staged approach to consultation to allow for consultation activities to take place throughout the environmental review process of the Project, as more information about the Project becomes available. The Consultation Plan is flexible and may be updated based on feedback received from the public and stakeholders, and in consultation with regulatory authorities.



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## Appendix 1



- PRPA Jurisdiction (Entire Map Extent)
- Major Streets
- Ferry/Water Routes
- Railway
- Road, Rail and Utility Corridor
- Project Components
- Land and Water Lot Areas

Project Location:  
Ridley Island, Prince Rupert, BC

Client:  
Vopak Development Canada



**Figure 2: Project Area and Components**

Created by: ECH

Checked by: MB/EM

Date: 2018/06/26

Coord. Sys.:

Scale: 1:17,920

Reference No: 655902-PD-3





## Appendix 2

## DRAFT PRPA and EAO Coordinated Vopak Project Review Process – For Discussion

Stages/Activities
<b>Project Description and Terms of Reference Phase (Pre-Application Phase)</b>
Project Description submitted by Vopak
EAO issues section 10 Order
Vopak and First Nations review draft section 11 Order (process order)
EAO issues final section 11 Order
Draft Terms of Reference/Application Information Requirements document submitted by Vopak ( <i>note: Vopak may consider providing all groups an opportunity to review and comment on an early draft TOR/AIR</i> )
One week advertisement period before start of Public Comment Period on Project Description and draft Terms of Reference/Application Information Requirements (TOR/AIR)
Public Comment Period on Project Description and draft TOR/AIR including open houses in Prince Rupert and Port Edward
Technical Working Group review of Project Description and draft TOR/AIR (concurrent with public review)
Technical Working Group meeting (during review period)
TOR/AIR revised by Vopak with direction from PRPA and EAO ( <i>note: PRPA and EAO may seek additional input from technical working group members prior to finalizing</i> )
Final TOR/AIR issued by EAO and reflects input by Federal Authorities
Federal Authorities and EAO jointly meet with First Nations, as required. Vopak continues consultation with First Nations.
<i>Optional – PRPA and EAO may organize technical working group meetings in the Environmental Effects Evaluation document (EEE) preparation phase to review draft Vopak EEE chapters before Vopak submits the draft EEE</i>
<b>Environmental Effects Evaluation (Screening and Application Review Phase)</b>
Vopak submits draft EEE/Application
Federal Authorities and EAO screen the draft EEE/Application to ensure it contains all the information required by the TOR/AIR with participation of the technical working group
One week advertisement period before start of Public Comment Period on draft EEE/Application
Public Comment Period on draft EEE/Application, including open houses in Prince Rupert and Port Edward
1 <sup>st</sup> Round of Technical Working Group review of draft EEE/Application (concurrent with public comment)
Technical Working Group meeting during 1 <sup>st</sup> Round (during review period)
2 <sup>nd</sup> Round of Technical Working Group review of draft EEE/Application to resolve outstanding issues, including the Federal Authority and/or EAO possibly issuing information requests. ( <i>Note that issues must be resolved to the satisfaction of PRPA and EAO, and specific outstanding issues may require additional questions. The PRPA and EAO may hold one or more technical working group or sub-group meetings during this period that would require the Vopak's participation.</i> )
Vopak finalizes EEE for acceptance by Federal Authorities
Federal Authorities and EAO jointly meet with First Nations, as required. Vopak continues consultation with First Nations.
<b>Determination Phase (continuation of Application Review Phase)</b>
EAO produce draft referral material and PRPA prepares draft determination rationale. Endeavour to prepare joint material, wherever possible.
Federal Authorities to consult First Nations on draft determination statement/rationale(?) and draft federal conditions
EAO to consult on draft assessment report, draft conditions, and draft certified project description
Federal regulatory authorities determine if the project has significant adverse effects, and refers project to federal GIC for decision if there is/are significant adverse effects
EAO refers project to ministers for decision